

# EMPHASIS AREA: SCHOOL (GRADES K-12) ADMINISTRATION

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## Coordinator:

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## Admissions

Admission and retention for the M.A. in educational administration, with an emphasis in school (PK-12) administration, requires that the following steps be successfully completed:

### Admission into Program

- Completion of a course in education of the exceptional child.
- Attain an undergraduate GPA of at least 2.75.
- Provide copy of a current permanent or professional teaching license/certificate.
- Provide resume showing at least one year of certified teaching experience in elementary, middle or secondary schools under a fully licensed teaching certificate (temporary or provisional certification does not meet this requirement).
- Essay statement regarding past, present and future career goals (500 words or less).
- A minimum of three letters of reference on official letterhead from a direct supervisor of professional teaching experience.

Students who do not meet all of the above admission requirements may receive conditional admission to the program. Full admission is contingent upon completion of a minimum of six hours of core requirements during the first semester of enrollment with a grade of 'B' or better.

### Acceptance into Practicum

- Successful completion of all coursework (1) with a B grade or better.

### Program Completion and Recommendation for Administrative Certificate

- Successful completion of the practicum.
- Recommendation of the faculty based on coursework completion, development of an administrative platform, and action research presentation.
- Completion of the student exit survey.

### Post-Program Completion

- Student completion of ELPF graduate survey relative to preparation program and ELCC standards.
- Employer survey completion (supervisor).

1. No more than 6 post-undergraduate/graduate credit hours may transfer into the M.A. program.
2. Students must file a **Program Plan of Study** while enrolled in the course EDUC-UL 5501.
3. EDUC-UL 5501 is the prerequisite to EDUC-UL 5502 ; and EDUC-UL 5502 is the prerequisite to EDUC-UL 5503. These courses are mandatory and *cannot* be waived. Students must enroll in these courses in sequence.

## Master of Arts in Educational Administration: PK-12 Certification

### Student Learning Outcomes

Students graduating from this program will:

- See student Learning Outcomes listed below

### Student Learning Outcomes

The Aspiring School Administrator will:

- use multiple data to describe school climate and culture including demographic information regarding students, faculty, and community;
- develop a school improvement plan based on data and aligned with best practices;
- communicate effectively with all stakeholders: students, staff, parents, community and central office administration;
- engage in activities and best practices related to both formative and summative assessments to promote instructional improvement; and
- identify legal implications related to school operations involving all stakeholders: students, staff, parents, community members, and central office administration.

Students begin their program of study with a cohort group of other potential school leaders and will take a series of 3-credit-hour block courses. Each cohort will work collaboratively throughout its studies and be led by University faculty.

Students will complete both individual and group projects, over the course of their degree program, and participate in field experiences each semester. While the three-block sequence is intended for school leaders at every level, it is expected that students will tailor their elective coursework and their culminating experience (practicum) to the building level at which they hold their teaching credentials.

Students who complete the master of arts in educational administration may be recommended for initial certification as a building administrator for Missouri. Passing score of 10 on the Missouri School Leaders' Performance Assessment and passing score of 220 on Missouri Pearson Content Exam are required for principal certification in the state of Missouri.

## Degree Requirements

Code	Title	Credits
<b>Theoretical and Functional Aspects of Educational Administration</b>		
EDUC-UL 5501	Foundations Of School Leadership & Organization (Block I) <sup>1</sup>	3
EDUC-UL 5502	Building Administration And Management (Block II) <sup>1</sup>	3
EDUC-UL 5503	Student, Staff And Organization Development (Block III) <sup>1</sup>	3
EDUC-UL 5507	Instructional Supervision	3
EDUC-UL 5515	Governmental And Legal Aspects Of Education	3
EDUC-UL 5518	Leadership for School Improvement	3
EDUC-UL 5520	Data Driven Leadership for Reculturing Schools	3
EDUC-UL 5574	Administrative Practicum	3
<b>Related and Supporting Areas</b>		
<b>Research - Select one of the following:</b>		<b>3</b>
EDUC-R&P 5505	Statistical Methods I	
EDUC-R&P 5508	Principles And Methods Of Research	
EDUC-C&I 5505	Introduction To Curriculum Theory	3
EDUC-UL 5525	Cultural Foundations Of Education	3
Total Credits		33

<sup>1</sup> EDUC-UL 5501, EDUC-UL 5502 and EDUC-UL 5503 must be taken sequentially. EDUC-UL 5501 is offered in the fall semester only.