PUBLIC ADMINISTRATION (PUB-ADM)

Courses

PUB-ADM 5506 Management in Context Credit: 1.5
This course introduces students to the context of management in business, public, and nonprofit organizations with a specific emphasis on the political, regulatory, social, natural and global environment of management. Students who successfully complete this course gain an understanding of organizations and management that can be utilized in day-to-day work environments, apply theories and concepts to identify organizational issues, problems, and/or ethical considerations, and strengthen their ability to integrate and understand course content in a graduate program within the Bloch School of Management. Working individually and in groups, students will be asked to explain in written and oral formats, and in general and specific terms, what an organization is, how it works, and how it relates to them, to other organizations, and the environment.

PUB-ADM 5510 Research Methods in Public Administration Credits: 3
This introductory course focuses on quantitative empirical research design and statistical analyses in relation to public administration issues and concerns.

PUB-ADM 5523 Public Policy Context for Business Decisions Credits: 3
This course is designed to provide intensive exposure to the forces and personalities in Washington, D.C. that shape America’s business policy. EMBA participants learn how to understand and anticipate the impact of public policy on their businesses and how to become more effective participants in the national decision-making process. 

Prerequisites: Admission to the Executive MBA program.

PUB-ADM 5525 Financial Accountability And Policy Development Credits: 3
Modern fiscal policy and its administrative implications to planning, budgeting, revenue administration, accounting and appraisal, and the process for assuring accountability in the development, timing, and execution of public programs.

Prerequisites: PUB-ADM 5510 (or equivalent).

PUB-ADM 5526 The Politics Of Administration Credits: 3
This course will introduce the subject of public administration from a political perspective. Special attention will be given to an examination of the administrative branch of government. More specifically, the course will focus on the demands directed to administrators from various sectors of the political system, ways in which administrators respond to those demands, and methods available for the analysis of public policies that help us assess the impacts that flow from administrators’ actions.

PUB-ADM 5528 Supervision, Performance Leadership, & Human Resource Management Credits: 3
Focuses on the public service leader as a catalyst in developing and sustaining high-performance, outcome-based cultures and as a human resource strategist in marshaling the workforce. Geared to the work of nonprofit, health care, and government executives and managers, the course addresses strategies for developing, organizing, and mobilizing the workforce to accomplish the organization’s mission. Topics include recruiting, engaging and retaining talent, including volunteers; developing and coaching subordinates; appraising and rewarding performance; delegation; and legal dimensions of HR, including anti-discrimination law.

Prerequisites: PUB-ADM 5548.

PUB-ADM 5529 Social Responsibility and Social Entrepreneurship Credits: 2
Using the social enterprise concept, students learn the theory that major companies can move social responsibility from a cost center to a profit center. In this evolving landscape, social entrepreneurs are at the vanguard of creating new business models for neglected markets that corporations can emulate, partner with or acquire to take to scale. As the traditional lines blur among nonprofits, government and business, it is critical that business students understand the opportunities and challenges in this new landscape.

PUB-ADM 5530 Capstone Seminar In Public Administration Credits: 3
This course examines theories of public organizational design, structure and change, including various issues in the administration of public organizations. Questions of professional ethics and management in the public interest are also considered. This is the final course in the MPA core curriculum.

Prerequisites: PUB-ADM 5525, PUB-ADM 5526, PUB-ADM 5544, PUB-ADM 5548 (or equivalents), or concurrent enrollment. Health-services students can substitute HLTH-ADM 5571 for PUB-ADM 5525, and HLTH-ADM 5578 for PUB-ADM 5544.

PUB-ADM 5535 Urban Policy And Administration Credits: 3
An examination of the formulation and administration of policies by urban governments. The course examines (a) the historical and intergovernmental contexts for decision making by urban governments, (b) the governmental forms and political processes employed in making these decisions, and (c) the various urban problems and service delivery issues which require decisions in the contemporary city.

PUB-ADM 5536 Managing Urban Economic Development Credits: 3
This course explores what managers in the public, nonprofit and private sectors need to know about urban economic development. Topics include (a) theories of urban economic development, (b) varying forms of development (e.g., attraction of new industries, central business district development, neighborhood economic development), (c) policy managerial tools for stimulating development, and (d) issues of equity in economic development.
An analysis of urban administration and planning in different comparative political, economic, and cultural settings. Analytical techniques will be applied to case studies of selected urban administrative processes involving American and other cities.

This course is designed to provide students in urban administration with a comprehensive overview of the planning process. Course topics include a review of planning and the problems of effective planning implementation.

Relatively few of the problems confronting urban areas are confined to a single city and the most challenging problems usually require regional solutions. This graduate-level course examines the challenges encountered in governing metropolitan regions, the key actors in this process, and the means by which regional problems are identified and addressed. The topics covered in this course include: regional politics and the obstacles to intergovernmental cooperation; the role of councils of government and other regional bodies in metropolitan governance; and the powers, obligations, and roles of municipal and county government in regional systems of governments.

Public, nonprofit, and health organizations must navigate dense systems of complementary and contradictory public policies. These policies assign value to the actions of citizens, and are designed through a process of negotiation and analysis. In this course students will develop the frameworks and analytical methods necessary to understand the process of policy creation as well as the costs and benefits associated with any given policy, including the economic foundations for policy and the impact of policy on management decisions.

Survey of the tools and procedures for evaluating and analyzing policies and programs in the public sector, including nonprofit and human services organizations. Consideration of such topics as definition of goals, developing measures of effectiveness, evaluation research designs, benefit-cost analysis, and the special problems of rational analysis in a political environment.

An introduction to the context of management in business, public, and nonprofit organizations with a specific emphasis on the political, regulatory, social, natural and global environment of management. Students gain an understanding of organizations and management that can be used in day-to-day work environments, apply theories and concepts to identify organizational issues, problems, and/or ethical considerations. Working individually and in groups, students explain in written and oral formats, and in general and specific terms, what an organization is, how it works, and how it relates to them, to other organizations, and the environment.

The two core purposes of this course are for students to learn about effective and ethical leadership, and for students to understand and develop their own capacity for leadership. The course is organized around three general themes: 1) leadership as relations with subordinates, including issues of work motivation; 2) leadership as lateral relations, including organizational politics and conflict management and resolution; and 3) leadership as influence in the organization’s environment.

This is an advanced course in the nonprofit management emphasis. Following review of the legal and economic uniqueness of private, nonprofit organizations, the course helps students develop a strategic framework and apply the key concepts to the management of nonprofit entities.

An introduction to the context of management in business, public, and nonprofit organizations with a specific emphasis on the political, regulatory, social, natural and global environment of management. Students gain an understanding of organizations and management that can be used in day-to-day work environments, apply theories and concepts to identify organizational issues, problems, and/or ethical considerations. Working individually and in groups, students explain in written and oral formats, and in general and specific terms, what an organization is, how it works, and how it relates to them, to other organizations, and the environment.

This course includes examination of both neighborhood organizations and organizations intended to promote other communities of interest. In relation to neighborhood organizations, topics considered include the varieties of neighborhoods, the role of neighborhood organizations in local politics, the use of neighborhoods in administrative and political decentralization, and federal policy toward neighborhood issues. In relation to other community organizations, topics considered include the basis of such organizations, their roles in public affairs and their effects on policy processes.

Utilizing a comparative approach the course examines the legal basis and tax treatment of private, nonprofit organizations in the U.S. Related topics also considered include concepts of fund and cost accounting, budgeting processes, earned income strategies, employee compensation and benefits practices, laws and regulations affecting lobbying, competition with business and unrelated business income tax.

Seminar on Social Entrepreneurship is a graduate-level special-topics seminar that offers students from across the university the opportunity to engage in an in-depth examination of social entrepreneurship and how it is being understood, developed and practiced in the nonprofit sector. Students will gain a broad understanding of the various conceptions, types and aspects of social entrepreneurship, learn about processes for engaging in entrepreneurial nonprofit organization development, and discuss design and implementation issues with nonprofit leaders who have implemented various forms of social entrepreneurship.
In order to flexibly treat the variety of strategies and techniques of charitable fundraising, these courses will usually be offered in variable credit hour segments, covering traditional and emerging fundraising topics. Each semester, two two-credit-hour segments and two one-credit-hour segments will be offered. The two credit hour courses - Organizing for Successful Fund Raising and “Creating and Implementing the Annual Development Plan” - cover the basics of fund raising. The one-credit hour courses allow students to explore several different issues related to fund raising such as direct marketing and planned giving. These courses are recommended for nonprofit management students.

PUB-ADM 5555A Topics In Nonprofit Fund Raising: Organizing For Successful Fund Raising: 1-3

PUB-ADM 5555B Topics In Nonprofit Fund Raising: Creating & Implementing Annual Development Plans Credits: 1-3

PUB-ADM 5555C Topics In Nonprofit Fund Raising: Direct Marketing & Direct Mail In Fundraising Credits: 1-3

PUB-ADM 5555D Topics In Nonprofit Fund Raising: Planned Giving and Major Gift Solicitation Credits: 1-3

PUB-ADM 5555E Topics In Nonprofit Fund Raising: Contemporary Trends/Ethical Issues In Fund Raising Credits: 1-3

PUB-ADM 5555F Topics In Nonprofit Fund Raising: Prospect Research And Proposal Writing Credits: 1-3

PUB-ADM 5555G Topics In Nonprofit Fundraising Credits: 1-3

PUB-ADM 5556 Innovation In Nonprofit Management And Leadership Credits: 3

This course provides an opportunity for students in the nonprofit management specialization to examine “breaking” innovations in nonprofit management and leadership. Intra- and inter-sectoral collaborative strategies and total quality management are illustrative examples. Other topics will be considered as warranted. Recommended preparation: PUB-ADM 5525, PUB-ADM 5548 (or equivalents), and at least six hours of nonprofit management coursework.

PUB-ADM 5558 Ethics for Nonprofit and Public Administrators Credits: 3

It is essential that organization and community leaders and managers understand the imperatives of ethical practice and ethical leader and manager behavior in nonprofit and governmental settings. Students are prepared to identify and assess the ethical implications of management and policy alternatives, to spot ethical issues before they become crises, and to competently and confidently develop and implement ethical decisions and actions in policy and practice. The ethical dimensions of democracy, political loyalty, pressure politics, interest group issues, pluralism, diversity and multi-cultural challenges, corruption and evil, honesty, the limits of ethical codes, whistle-blowing are included.

PUB-ADM 5559 Voluntarism, Philanthropy, and the Nonprofit Sector Credits: 3

This course provides a survey of the origins, development and contemporary functioning of the private, nonprofit sector in the U.S. The course explores theories and concepts that describe the social, political, legal and economic meaning of voluntarism, philanthropy and the nonprofit sector.

Cross Listings: PUB-ADM 495.

PUB-ADM 5565 Topics In Urban Administration Credits: 1-3

To flexibly treat the variety of strategies, information, and techniques in urban administration and leadership, these courses will be offered in variable credit hour segments. Each semester, courses will be offered around traditional and emerging topics. An initial “basics” series will be offered on community development organizations, urban economic development and community development strategies.

PUB-ADM 5565A Community Economic Development: The Planning Context Credit: 1

PUB-ADM 5565B Community Economic Development Tools & Techniques Credit: 1

PUB-ADM 5565C Implementing Effective Community Economic Development Credit: 1

PUB-ADM 5565D Topics In Urban Administration Credits: 1-3

To flexibly treat the variety of strategies, information, and techniques in urban administration and leadership, these courses will be offered in variable credit hour segments. Each semester, courses will be offered around traditional and emerging topics. An initial “basics” series will be offered on community development organizations, urban economic development and community development strategies.

PUB-ADM 5566 Urban Environmental Policy Credits: 3

Our cities are a first line of action in our efforts to sustain our environment. Many have begun to examine and address the connection between city problems and environmental and climate change, and the disproportionate impacts that they often have on the disadvantaged, yet these initiatives address only the surface of the issue. It is essential for scientists, public administrators, environmentalists, and policy thinkers to pay greater attention to the environmental challenges of our cities. Students examine and assess the challenge of understanding, developing and implementing coherent environmental policy to address such challenges in urban communities.

PUB-ADM 5567 Managing for Sustainability in an Urban Environment Credits: 3

Managing for sustainability requires an understanding of theories of organization, environmental management, and sustainability, including how to define and achieve sustainability. Students examine the complexities associated with issues of sustainability and the interrelationship between the global, the local and the personal. This includes consideration of how organizations function, the obstacles to sustainability confronted by sustainability managers, and specific management strategies and tools available to sustainability managers. It also involves the study of change models and their application by managers faced with the challenge of moving an organization from an old operational model to a more sustainable new organizational design.
PUB-ADM 5570 Diversity In The Workplace Credits: 3
This course explores the many issues raised by the growing diversity of backgrounds (e.g., race, gender, culture) employees bring to the workplace. The course will examine diversity issues including demographics, relevant legislation, values questions, demands on management, and effects on service delivery to clients. To better illustrate the issues, some class sessions will feature guest lecturers representing a diversity of backgrounds and work settings.

PUB-ADM 5573 Health and Social Equity Credits: 3
Examines the complex relationship between the social and political environment and health outcomes. All policy is health policy – economic, transportation, natural and built environments, schools. This course examines how social equity shapes health behaviors and how the life odds in different communities expose the historical legacies of past injustices. Only ten percent of health disparities are explained by access to care, although health care and health insurance dominate the public conversation. Draws on guest speakers, books, journal articles, popular press, film and art; as varied as are the social determinants of health, so are media that explore those relationships.

Cross Listings: HLTH-ADM 5573.

PUB-ADM 5581 Seminar In Urban Administration Credits: 3
Advanced work on special topics in urban administration. Topics will vary.
Prerequisites: PUB-ADM 5535.

PUB-ADM 5582 Developing and Managing the Nonprofit Social Enterprise Credits: 3
This graduate-level course offers students from across the university the opportunity to learn about and better understand the processes and practices associated with developing and operating a nonprofit social enterprise. Students learn through team-based simulation experience what is required to create and operate successful social enterprises, and engage in extensive discussions with nonprofit leaders who have implemented some form of social enterprise or other innovative earned-income initiative.

PUB-ADM 5585 Seminar In Public Affairs Credits: 3
Advanced work on special topics in public affairs.

PUB-ADM 5585A Seminar In Public Affairs Credits: 3
Advanced work on special topics in public affairs.

PUB-ADM 5585B Seminar In Public Affairs Credits: 3
Advanced work on special topics in public affairs.

PUB-ADM 5585C Seminar In Public Affairs Credits: 3
Advanced work on special topics in public affairs.

PUB-ADM 5587 Special Topics Credits: 3
This course is designed to facilitate one of two purposes: an initial offering of a new course (prior to formal approval) or an initial and possible only offering of new topics.

PUB-ADM 5595 Internship Seminar Credits: 1-3
Combined classroom study and field internship. To be offered only when government agency internships approved by the Public Administration Committee are available.
Prerequisites: 18 credit hours of completed courses.

PUB-ADM 5598A Supervised Research: Nonprofit Management Credits: 1-6
PUB-ADM 5598C Supervised Research: Urban Administration Credits: 1-6
PUB-ADM 5598G Supervised Research: Unspecified Credits: 1-6
PUB-ADM 5599 Thesis Credits: 1-9

PUB-ADM 5610 Inquiry In Public Administration And Affairs Credits: 3
This course is designed to provide Ph.D. students a thorough grounding in strategies of inquiry. Issues considered include competing metatheoretical paradigms and alternative conceptions of explanation in the social and policy sciences, the implications of such alternatives for empirical research, the variety and standards of qualitative and quantitative approaches to theory and research, theory construction, and research ethics. Contemporary problems in public administration and affairs research and theory are emphasized.

PUB-ADM 5620 Literature Of Public Affairs And Administration Credits: 3-6
This course grounds the student in the central ideas of the public affairs and administration literature and in the prominent themes of the discipline. The course is offered in two versions: A, in which the political science approach to public affairs and administration is emphasized; and B, in which the organizational theory and behavior approaches to public affairs and administration are emphasized. Ph.D. students whose coordinating discipline is public affairs and administration are ordinarily expected to complete both versions.
Prerequisites: PUB-ADM 5525, PUB-ADM 5526, and PUB-ADM 5544 (for PUB-ADM 5620A); PUB-ADM 5530, PUB-ADM 5548 (for PUB-ADM 5620B).
PUB-ADM 5620A Literature Of Public Affairs And Administration: Political Science Credits: 3-6
PUB-ADM 5620B Literature Of Public Affairs And Administration: Organizational Theory & Behavior Credits: 3-6
PUB-ADM 5699 Dissertation And Research In Public Affairs And Administration Credits: 1-12
Dissertation research and writing in the Public Affairs and Administration discipline.
PUB-ADM 5899 Required Graduate Enrollment Credit: 1