GRADUATE ADMISSION POLICIES AND PROCEDURES

Graduate admission committees in each academic unit review applications and make recommendations for admission. Applicants must satisfy both the general campus requirements and the program-specific admission criteria for graduate study. The minimum general requirements follow.

Graduate Admission Requirements

The following are minimum requirements for admission to graduate study in all UMKC graduate programs:

1. A bachelor’s or first-level professional degree from a regionally accredited institution.
2. A satisfactory academic record.

For program-specific requirements, applicants should consult the pertinent degree program listing in this catalog.

Many UMKC graduate degree programs require satisfactory scores from either the Graduate Record Examination (general and/or subject tests), the Miller Analogies Test or the Graduate Management Admissions Test. Other academic units may require other national examinations. Test applications and information can be obtained from the UMKC Counseling, Health and Testing Center, (816) 235-1635, or by contacting the Educational Testing Service http://www.ets.org.

Graduate Study Application Procedure

In general, applications for admission to graduate study should be obtained from and returned to the admissions office. Complete contact information for admissions can be found in the Application Forms (http://catalog.umkc.edu/undergraduate-academic-regulations-information/undergraduate-admission-policy-procedures/application-forms) section of undergraduate admissions in the undergraduate catalog or from the UMKC Web site home page.

Because some academic units have special application packets, applicants requesting application materials should be sure to specify the program to which they plan to apply. Admission to a degree program is subject to the recommendations of the graduate faculty in the degree program area and the dean of the academic unit in which the program is offered. Graduate admission decisions by the academic dean or designated representative are final.

Applicants must submit an official transcript from the school where their bachelor’s degrees were obtained. Unless the transcript of the degree-granting institution includes the complete record of undergraduate work taken at all other schools, an official transcript from each of the other institutions also must be supplied. In addition, applicants must submit an official transcript from each school where other coursework has been taken or degrees have been obtained after the bachelor’s degree. All credentials submitted in support of the application for admission become UMKC property and will not be returned to students, nor will UMKC release copies of such credentials to a third party.

The graduate degree programs at UMKC have varying schedules for receiving, reviewing and acting on applications for admission. Before applying, applicants should contact the principal graduate advisor or graduate officer for the chosen degree to determine program-specific deadlines. Lists of the names of the current graduate officers and principal graduate advisors are available, on request, from the School of Graduate Studies.

International graduate applicants should refer to International Graduate Student Applicant and Student Information (http://catalog.umkc.edu/general-graduate-academic-regulations-information/international-graduate-student-admission-policies-procedures) later in this section (http://catalog.umkc.edu/general-graduate-academic-regulations-information).